

## Job Description and Advert Session Lead - The Pompey Pirates

**Accountable to:** CEO

**Location:** The Pompey Pirates Ship with the flexibility to work from home when not delivering sessions.

The Literacy Hubs are looking for a QTS qualified teacher to deliver our Pompey Pirates learning programme.

This role is focused on the delivery and shaping of our new innovative literacy learning programme.

The role provides significant opportunities to work directly with young people. You'll deliver and help plan daily after-school learning sessions to children in years 5, 6, 7 and 8 as part of our programme. This involves: extra one-to-one support from volunteers or the opportunity to work in small groups; supported reading; working on our unique publishing projects, involving the creation of books; pirate films showcased at Portsmouth's, The No.6 independent cinema; and pirate radio shows showcased on Express FM.



### Key Responsibilities:

- Leading Sessions
- Covering Session teaching when others are away as necessary
- Contributing to the planning of sessions
- Cultivating a positive, purposeful, respectful and exciting environment in which young people and volunteers can flourish
- Ensuring that sessions are well organised and efficiently run
- Working with other colleagues to ensure that resources are well managed
- Carrying out our monitoring and evaluation activities - involving surveys, reading quizzes and collecting data from schools
- Training of volunteers (crewmates)

### General Responsibilities:

- Ensuring all children are safe by enforcing our child protection and risk management policies at all times
- Delivering sessions
- The general administration associated with our learning programme, including managing school relationships, monitoring the use of resources, keeping registers of attendance, keeping records of data about young people

### About You

#### Experience:

- Two years' teaching experience in a school setting (primary or secondary), including at least one year as a qualified teacher;
- Experience working with young people who are under-achieving and/or facing disadvantages;
- Experience of planning and delivering exceptional learning experiences for young people;
- Experience of working with a range of stakeholders, for example: families, education professionals etc;

- Experience of the context of Portsmouth and or similar communities

**Personal Attributes:**

- inspiring and compassionate teacher with passion and ambition for improving outcomes for young people
- excellent organisation skills
- flexible and solution-focused approach.
- ready to join a collaborative and reflective team at the launch of our programme

**Dedicated to young people's success:**

- Ambitious and passionate about excellent outcomes for young people;
- Proven ability to communicate with and support young people in their learning;
- Excellent ability to be a role model to the young people we work with;

**Exceptional communicator and collaborator:**

- Confident, positive and effective when engaging with people in a variety of contexts;
- Strong written and verbal communication skills;
- Flexibility to turn your hand to different tasks and activities as needed;
- Solution focused, creative problem solver and calm under pressure;
- Planning in a changing environment, and a high level of organisation;

**Passionate and focused:**

- Strong identification with our mission and objectives; goes above and beyond;
- Highly-organised and efficient at managing time and workload; ability to balance both strategic priorities and day-to-day details;
- Positive, proactive and dedicated approach.

**Desirable:**

- Experience training adults
- Experience building a loyal client base
- Experience selling services into schools and businesses
- First Aid Qualified

**Other details:**

- A probation period of 3 months with view to extend
- Part time post with view to extend after probation
- Up to 15 hours a week
- Post start date: as soon as possible
- Evening work
- Salary £24,000 pro rata

**How to apply:**

Send your CV and a covering letter detailing why you are suited to the role (600 words max) to [becca@theliteracyhubs.co.uk](mailto:becca@theliteracyhubs.co.uk)

Applications close on Sunday 8th November 2020. We will be running a rolling interview process so we strongly advise that you apply as soon as possible.